

PLEASANT VALLEY FIRE DISTRICT

RECORDED MINUTES OF REGULAR BOARD MEETING, June 19, 2024 These minutes will be submitted for approval at the August 21, 2024 Board Meeting

The public is encouraged to provide feedback to the PVFD Board by letter to PO Box 97 or to the PVFD Chief by letter to PO Box 303 both in Young, AZ 85554.

- 1) The meeting was held at the fire hall and called to order by Kathy Hunt at 17:31.
- 2) Pledge of Allegiance was recited by all in attendance.
- 3) **Roll call and confirmation of a quorum:**
 - a. **Board Members present:** Kathy Hunt – Chair, Bob Turner – Vice-Chair, Peter Elenius - Clerk, John Norman - Member; Kathy stated that a quorum was present. Ted Tucci – Treasurer joined by phone during Chief’s report.
 - b. **Board Member(s) not present:**
 - c. **FD staff present:** Chief - Mark Stratton, Admin – Terri Swanson
 - d. **Public present:** Julie Franklin
- 4) **Call to the public:** General discussion with Julie during Chief’s report regarding radio communications and Native Air work with Haigler Creek residents.
- 5) **Approval of Minutes of the:**
 - a. **Regular Session June 19, 2024** – Bob made a motion to accept the minutes of the June 19, 2024 meeting, John seconded, and the motion carried unanimously.
- 6) **Reports and Correspondence:**
 - a. **Chief’s Report:** Mark gave the Chief’s report, see attached.
 - b. **Admin’s Report:** Terri gave the Admin’s report, see attached.
 - c. **Treasurer’s Report for June 2024:**
 - County Balance in General Funds less uncleared warrants of \$ 10,109.85
 - Capital Reserve balance of \$ 213,370.70;
 - Pension Fund balance of \$ 23,148.90;Kathy reviewed the Treasurer’s report. Peter made a motion to accept the June 2024 Treasurer’s report with minor correction to the Available County dollars, Bob seconded and the motion passed unanimously.
- 7) **Legislative Report:** no updates.
- 8) **Business: Information/Discussion/Vote**
 - a. **Service call billing status** – See admin report.
 - b. **Operations SOPs Review and Approval** – tabled
 - c. **Board SOP Approval for those reviewed in June** – Bob made a motion to approve the SOPs reviewed in June, John seconded and the motion passed unanimously. Board SOPs approved were 9 through 14.
 - d. **Tender purchase discussion** – No updates.

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- e. Repeater and phone system upgrade** – Tabled to August board meeting.

9) Items for Future Agendas

1. Stryker service agreement funding out of contingency
2. Operations SOPs review & approval
3. Board SOP review & approval
4. Tender purchase
5. Repeater and phone system upgrade

10) Adjournment – Bob made a motion to adjourn at 18:32, Ted seconded and the motion carried unanimously.

NOTICE: Regular Session and Executive Session of Pleasant Valley Fire District on July 17, 2024

Pursuant to ARS 38-431.02, notice is hereby given to the members of The Fire Board of the Pleasant Valley Fire District and general public that the Pleasant Valley Fire District will meet in a combined Regular Session and Executive Session. The meeting will be held at the Pleasant Valley Fire Station 61, 47531 Arizona Highway 288, at 5:30pm (1730 hours) in Young, AZ. The Board may vote to go into Executive Session on any agenda item, pursuant to A.R.S. § 38-431.03 for discussion and consultation for legal advice with the District Attorney on any matter as set forth in the agenda items. The following topics and any variable previously mentioned will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. The Board reserves the right to consider agenda items other than in the posted sequence. Any member of the board may attend the Board Meeting via phone or Skype.

AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll call: Confirmation of a quorum
- 4) Call to Public
- 5) Approval of Minutes:
 - a) Regular Session of June 19, 2024
- 6) Reports and Correspondence - Information/Discussion/Vote
 - a) Chief's Report
 - b) Admin Report & District Calendar Review
 - c) Treasurer's Report for June 2024
- 7) Legislative report
- 8) Business – Information/Discussion/Vote
 - a) Service call billing status
 - b) Operations SOPs review & approval
 - c) Board SOPs approval for those reviewed in June
 - d) Tender purchase
 - e) Repeater and phone system upgrade
- 9) Items for future agendas
- 10) Adjournment

Jeri Swane
Mark Self
Pete El
Kathy Hunt
John Norman
John Franklin



Pleasant Valley Fire Department

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Young, AZ 85554 pvfdadmin@mtecom.net

Serving the Community of Young

g, Arizona since 1977

PVFD Chief's Report for June 2024

Board Meeting July 17, 2024

Calls for June:

6 EMS 1 Stage Events 3 Fires 4 Control Burns 0 Cancelled Call
3 Patients Flown; 0 by Ground Transport; 0 Ground Transport Refusal
0 Air Refusal; 1 Public Assist and 0 DOA
Calendar YTD, 100 calls
There were no FF/EMS injuries reported.

Training:

Dispatch Trainings: @ 10am once a month/last Friday of the month.
EMS every other Thursday @ 0700 hrs.
Fire Training every other Thursday @ 0700 hrs.
Special Fire Training every Tuesday thru the Summer

- CHIEF NOTES:

- Chief's notes for June 2024
- Business as usual

- Preparing for PV Days.
- Met with Haigler Creek folks
- Tonto National Forest, staying in Stage one fire restrictions
- Held radio work group meeting
- Repaired tires on old water truck
- LZ training with PHI
- R610 update, back in service
- Stryker service agreement
- PVFD sign update, repaint Fire Hall
- Big thanks to Jim Pea for fixing our brush truck and R610'
- Met with Jim Lahti, dispatcher meeting and UTV training
- Big thanks to John and Bill, we installed new landing zone lights at the medical center LZ
- Scouted better rescue methods for our repeat rollover corner on the south road
- Heather and I met with Woody Cline to assist with signage for those corners and improving access to the one on the south road.
- Big thanks to Dale Robertson, for sharing fire attack strategies and best use of current equipment on a fire scene

Admin Report for June 2024

CALENDAR REMINDERS:

- Prepare Monthly Financials
 - Order Office Supplies
 - Pay Accounts Payable and send the County details (called positive pay)
 - Pick up the mail.
 - Check emails daily Monday thru Friday.
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- For the 1 Recovery service call still pending the last message was as follows...Still pending...per Krystal Fine the rep for Fire Recovery.
 - Forest Service Medical calls to ARIZONA DEPARTMENT OF FORESTRY AND FIRE MANAGEMENT....2 were denied and 2 were approved and will be on July's report.
 - Spoke with Josh with United Fire to schedule a service/inspection appointment for our SCBA equipment, after the service tech didn't show up last week. That person is no longer with United Fire so new apt. pending.
 - Stipends calculated, checks written and dispersed
 - FDAT received \$6456.82
 - Transferred \$101,400.00 from acct. 865 to acct. 866
 - Organized a schedule for cleaning the Hall Monthly
 - Helping with Dispatching to cover for emergencies, or when shorthanded and covering for dispatcher if they go on a call if no one else available.